



## Workshop Registration Form

### Instructions:

- Use this form **only** if you are paying by **check, money order or purchase order**. Otherwise please register online at: [www.leahy-inc.com](http://www.leahy-inc.com)
- Please complete a registration form for **each** participant and print legibly.
- Please provide all required information; items marked with an (\*) asterisk are required.
- Full payment must accompany registration form to be registered. Early Bird discounts apply only when accompanied by payment.
- Please note remittance address and make checks payable to: Leahy & Associates, Inc.
- You will receive a receipt and workshop logistics information via email.

*Participant First Name:	
*Participant Last Name:	
*Organization:	
Position:	
*Participant Email:	
*Participant Home Address:	
*Participant Phone:	
*Organization Website / Email:	
*Organization Mailing Address:	
Organization Billing Address (if different):	
*Organization Phone:	
Organization Fax:	

**Send Future Correspondence to:** \_\_\_\_\_ Home    \_\_\_\_\_ Organization

<b>Workshop</b>	<b>Early Bird: (with 30-day advanced purchase)</b>	<b>Workshop Fee:</b>
Challenge Course Facilitator Training	_____ \$425	_____ \$495
Critical Skills for Safety	_____ \$425	_____ \$495
Innovative Team	_____ \$425	_____ \$475
Elements of Choice	_____ \$275	_____ \$325
The Challenge Course Manager	_____ \$625	_____ \$695
Zip Line Training		_____ \$125
Climb with Purpose – 8 Hours		_____ \$125
Climb with Purpose – 16 Hours		_____ \$250
Certification Test	_____ \$125 (Alumni)	_____ \$175 (First Time)

**Date(s) of selected workshop(s):** \_\_\_\_\_

**How did you hear about this workshop?** \_\_\_\_\_

**Payment Method:**

**Please make checks payable to:**

Leahy & Associates, Inc. – 7013 Roaring Fork Trail – Boulder, CO 80301

**Check / Money Order #** \_\_\_\_\_ **Total Enclosed: \$** \_\_\_\_\_

**Refunds and Workshop Cancellation Policies:**

**Refunds:**

To qualify for a refund, **YOU MUST CALL BEFORE** the workshop. You then have 30 days to submit your written request.

Workshop fee less a \$50.00 processing fee is refundable up to 30 days before the start of the workshop. Refunds after that date are issued less a \$100.00 processing fee.

**Cancellation:**

If a workshop is cancelled by Leahy & Associates, workshop fees will be refunded or can be applied to another workshop.